



## PRIVACY POLICY FOR APPLICANTS

We are pleased that you are interested in us and are applying or have applied for a position in our company. We would like to provide you below with information on the processing of your personal data in respect of your application.

### Who is responsible for data processing?

The responsible party within the meaning of data protection law is

Schweizer Design Consulting GmbH  
Alexanderstrasse 9A  
70184 Stuttgart

You will find further information about our company, details of the persons authorised to represent it and also further contact options in our imprint on our website:

<https://schweizerdesign.com/imprint/>

### What data of yours do we process and for what purposes?

We process the data you have sent us in connection with your application in order to assess your suitability for the position (or other open positions in our companies, if applicable) and to carry out the application process.

### On what legal basis is that?

The legal basis for the processing of your personal data in this application procedure is primarily Section 26 BDSG in the version applicable from 25.05.2018. According to this, the processing of data required in connection with the decision on the establishment of an employment relationship is permissible.

Should the data be required for legal prosecution after the application process has been completed, if applicable, data processing may be carried out on the basis of the requirements of Art. 6 DSGVO, in particular to safeguard legitimate interests pursuant to Art. 6 (1) lit. f) DSGVO. Our interest then consists in the assertion or defence of claims.

### How long will the data be stored?

Data of applicants will be deleted after 6 months in case of rejection.

In the event that you have agreed to further storage of your personal data, we will transfer your data to our applicant pool. There, the data will be deleted after two years.

If you have been awarded a position during the application process, the data

from the applicant data system will be transferred to our personnel information system.

### To which recipients is the data passed on?

After receipt of your application, your applicant data will be viewed by the personnel manager. Suitable applications are then forwarded internally to the management. In principle, only those persons in the company have access to your data who need this for the proper course of our application procedure.

### Where is the data processed?

The data is processed exclusively on our own data server. Apart from administrators, only members of the HR department and company management have access to the data server and the employee data stored therein.

### Your rights as data subject

You have the right to information about the personal data we process about you.

In the case of a request for information that is not made in writing, we ask for your understanding that we may then require evidence from you that proves that you are the person you claim to be.

Furthermore, you have a right to correction or deletion or to restriction of processing, insofar as you are entitled to this by law.

Furthermore, you have a right to object to processing within the scope of the law. The same applies to a right to data portability.

### Our data protection officer

We have appointed a data protection officer for our company. If you have any questions regarding data protection, you can either contact us or directly contact our data protection officer.

Contact details:

Consulting Schmale

Ralf Schmale

Untere Hauptstr. 49

76774 Leimersheim

E-Mail: [Ralf.Schmale@Consulting-Schmale.de](mailto:Ralf.Schmale@Consulting-Schmale.de)

### Right to appeal

You have the right to complain about our processing of personal data to a data protection supervisory authority.